

**Adamawa State University, Mubi**

**(Office of the Registrar)**

**Invitation to Tender**

The Adamawa State University, Mubi proposes to execute a number of capital projects as shown here under:

<b>S/NO</b>	<b>DESCRIPTION</b>	<b>PROJECT CODE NO.</b>
1.	CONSTRUCTION OF 1NO. OF 400 SEAT LECTURE THEATRE "A" FOR PRE MEDICINE	LOT 1
	CONSTRUCTION OF 1NO. OF 400 SEAT LECTURE THEATRE "B" FOR PRE MEDICINE	LOT 2
3	CONSTRUCTION OF 1NO. OF MALE STUDENT HOSTEL FOR PRE MEDICINE	LOT 3
4	CONSTRUCTION OF 1NO. OF FEMALE STUDENT HOSTEL FOR PRE MEDICINE	LOT 4

2. In this regard, interested, competent and reputable contractors are hereby invited to submit technical and financial bids in respect of the projects in accordance with relevant public procurement guidelines as per procedure outlined below.

**3. Prequalification and Tender Requirements.**

4. Evidence of registration as a company in Nigeria with the corporate Affairs Commission (CAC).
5. Submission of 3-years (2011, 2012, and 2013) audited account prepared by a reputable Accounting Firm.
6. Submission of 3-years tax clearance certificate issued by FIRS for (3) years (2011, 2012, and 2013).
7. Evidence of compliance to with the Pensions Fund Act 2004 for registration and remittances.
8. Evidence of Contribution to the ITF in accordance with amended ITF Act 2011.

1. Evidence of registration with VAT and remittance of contribution.

2. Sworn affidavit that no member of Staff of ADSU is a former or current Director or shareholder in the company submitting the bid.
3. A sworn affidavit that none of the Directors of the company was convicted of a criminal offence or was ever declared bankrupt.

**Note:**

Items (I) – (VIII) are basic requirements for which failure to supply any will result in automatic disqualification of the bidder.

**Other Requirements**

1. Company profile indicating key Personnel and qualifications of Professional Staff.
2. Evidence of available equipment.
3. Verifiable evidence of execution of similar projects in the past 5 years.
  - xii. Evidence of financial capability and possible bank support.
4. Registration as contractor with ADSU.

**4. Bidding Procedure**

Interested bidders may obtain prequalification forms for completion and tender documents from the office of the Director Physical Planning and Development on the payment of non-refundable fee of N30, 000.00 per lot in the University Bursary and presentation of official receipt for same.

**5. Submission of Technical and Financial bids.**

Technical and financial bids in the prescribed format are to be submitted in separated sealed envelope marked at the top left hand corner- technical/financial bid in respect of the lot chosen with the bidders name clearly stated. The sealed bidding documents are to be addressed to the Registrar, ADSU, P.M.B 25, Mubi and deposited in appropriate boxes in the office of the Registrar not later than 12:00 noon on **24<sup>th</sup> June, 2014**.

**6. Opening of Bids:**

7. Technical bides are to be opened publicly immediately after close of bidding 24<sup>th</sup> June, 2014.
8. Bidders, their representatives, relevant NGOs and the general public are invited to witness the opening of prequalification bids, however only prequalified bidders and relevant NGOs may witness the financial bids opening at 12:00 noon on 26<sup>th</sup> June, 2014.

**7. Additional Information**

1. Receipt of bidding documents should not be constructed to mean contractual commitment enabling failed bidders to seek indemnity.
2. Late submission howsoever arising shall be rejected.
3. Bids valued at N100 million and above are to be submitted with bid security bond worth 2% of the bid value.
4. Contractors currently undertaking works with the Adamawa State University, Mubi need not to apply save for contractor that intends to complete work and handover same before bids Opening date.

**Signed**

**Hassan S. Tanko FCBA**

**For: Registrar**